

Wedding Planner

10 To 12 Month In Advance

Discuss possible wedding dates and times	Gather information to select site for the ceremony & reception
Groom and/or bride and groom select an engagement ring	Discuss the size of the guest list
Plan preliminary budget and how the expenses will be shared	Begin making honeymoon plans contacting a travel agent

8 To 10 Months In Advance

Begin drawing up the actual guest list both sides	Bride and groom select attendants, one usher for every 50 guests
Reserve the site chosen for the ceremony, wedding rehearsal	Choose the color scheme for your attendants & reception hall
Finalize selection of the wedding photography & video	Send your engagement photos to the local newspaper office

6 To 8 Month In Advance

Book the organist, soloist or other musicians for ceremony	Begin selecting the gowns and men's formal wear for your party
Finalize the names and addresses of the guest list	Bride and groom register with a local bridal registry
Book your florist and caterer	If this is a home or outdoor wedding book garden furniture
Book your reception music -DJ or Band	Finalize honeymoon plans and reservations (passport/visas)
Finalize arrangements for your wedding gown	Begin looking at wedding invitations and announcement style

5 To 6 Months In Advance

Bride and groom select the wedding rings	Complete discussions with caterer regarding the number of guest
Finalize selection of gowns, shoes for fitting	Complete discussions with your florist regarding the bouquets
The mothers of the bride & groom shop for their dresses	Order wedding invitations and printed napkins and service cards

3 To 4 Months In Advance

The mothers finalize their clothing and accessories	Begin looking at gifts for your attendants and your new spouse
Begin addressing wedding invitations and announcements	Arrange the transportation for your wedding party
Obtain copies of maps to the ceremony and reception	Organize and arrange details of your rehearsal dinner or party
Register for your pre-marriage counseling course	Make arrangements for a marriage license
Finalize music selection for organist and soloist	Arrange for religious documents if appropriate

1 To 2 Months In Advance

Mail invitations, reply cards should be dated four weeks prior	Make sure you have aisle carpet, ring pillow & guest book etc
If you intend to change your name begin the process	Notify all people attending the rehearsal for party details
Bride makes appointments for hair, skin and nails	Go over final details with all vendors, times, date & location
Make seating plans for the reception	

1 To 3 Weeks In Advance

Meet with your photographer & videographer for details	Pick up wedding rings and be sure they fit
Give final guest count to caterer	Prepare gift/donation envelope for officiators, clergy, tips, etc
Obtain travelers checks for honeymoon trip	Attend rehearsal party, present gifts to the attendants
Confirm with DJ or Band all the details of the reception	Pick up tickets, medical forms and travel forms for honeymoon

The Day Before

Arrange for honeymoon suitcases and going away outfits	Entrust wedding rings and ring bearer's pillow to best man
Entrust payment envelopes and license to the best man	Finish packing for honeymoon, include travel tickets, ID, etc

The Wedding Day Itself

Be sure to eat breakfast, bride and grooms known to faint	Arrange for going away car to be at reception hall
Bride has makeup, manicure and hair appointment	Bride transfers engagement ring from left to right hand
Ensure car keys, money, etc are entrusted to someone	Be sure your attendants are at your home and ready